



Horry County Schools

P.O. Box 260005
Conway, SC 29528-6005

DISTRICT POLICIES

2011-2012 Fiscal Year

IMPORTANT NOTICE

NOTHING IN THE DISTRICT POLICIES (“POLICIES”) OR THE PERSONNEL HANDBOOK (“HANDBOOK”) OF HORRY COUNTY SCHOOLS (“DISTRICT”) CONSTITUTES OR CREATES AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT.

DISTRICT POLICIES, BENEFITS, RULES, AND OTHER INFORMATION OF IMPORTANCE TO PERSONNEL ARE CONTAINED IN THE POLICIES AND HANDBOOK.

THE POLICIES AND HANDBOOK FOR THE 2011-2012 FISCAL YEAR SUPERSEDE ALL PREVIOUS MANUALS, HANDBOOKS, OR OTHER DOCUMENTS THAT ADDRESS THE SAME SUBJECT MATTER. IN ADDITION, THE POLICIES AND HANDBOOK CAN BE MODIFIED OR ALTERED AT ANY TIME BY THE DISTRICT.

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FOREWORD

The Horry County Board of Education operates under its *Coherent Governance Policies*, a policy structure which focuses the District's attention on student achievement results. As a result, the Board has established "Results" policies that clearly delineate what students should know, understand, and be able to do upon exiting Horry County Schools. The Board also has designated performance goals for the schools and the District to work toward. The goals are stated in terms of increased student achievement. The *Coherent Governance Policies* are available in the District Office and on the Internet through the Horry County Schools' website by clicking on <Coherent Governance Policies> at location www.horrycountyschools.net/about_us/board_of_education.

Within the framework provided by the Board in its *Coherent Governance Policies*, the Superintendent is authorized to make decisions and take actions, including the approval of District policies needed for the orderly and efficient operation of the District. This *District Policies* manual contains District policies, approved by the Superintendent, which govern the operation of Horry County Schools. *District Policies* also are available on the Internet through the Horry County Schools' website by clicking on <District Policies> at location www.horrycountyschools.net/about_us/board_of_education, in the District Office, and in the main office of each school.

Because the development of District policies is a dynamic, ongoing process, the Superintendent reserves the right to revise policies and/or to develop new policies as deemed necessary. Please note that the District is required to operate consistent with the following: the Code of Laws of South Carolina, 1976, as amended; the regulations of various agencies in South Carolina; and Federal laws and regulations – some of which also affect District employees.

Unless otherwise noted, the policies contained herein are effective as of October 15, 2001. The current policies supersede all previous policies, regulations, and procedures relative to the content contained herein.

In the policies of the Horry County Schools, the following conventions are used:

- The word "Board," used alone, denotes Horry County Board of Education;
- The word "District," used alone, denotes Horry County Schools;
- The word "teacher," as appropriate, applies to professional staff members;
- The word "parent" denotes a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian, including a person with legal custody of a student or other adult accepting responsibility according to S.C. law for the education decisions concerning a student;
- "S.C. Code" denotes the Code of Laws of South Carolina, 1976, as amended;
- "IEP" denotes an individualized education program, which, for a child with a disability, is a document that is developed, reviewed, and revised in accordance with the Individuals with Disabilities Act;
- "Workday" means a day that the main office of the District is open.

Your principal or District-level supervisor is available to help you with interpretation and clarification of policies and rules.